

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING – TUESDAY, FEBRUARY 19, 2019
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Elbridge “Smitty” Smith, III, Board President, at the Port of Iberia Administrative Office, on Tuesday, February 19, 2019, at 5:30 P.M.

In attendance were Commissioners Elbridge “Smitty” Smith, III, President, Simieon d. Theodile, Vice-President, Mark Dore’, Secretary – Treasurer, Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff and Shane Walet.

Also present were Craig Romero, Executive Director, Joanna Durke, Administrative Assistant, Tracy Boudreaux, Bookkeeper-Secretary, Brandi Landry, Receptionist-Secretary, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Mark Dore’ recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday, January 15, 2019.

On a motion by Commissioner Roy A. Pontiff, and seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Regular Meeting held on Tuesday, January 15, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge “Smitty” Smith, III, Mark Dore’, Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of February, 2019.

II. Re-Election of 2019 Officers – Vice – President and Secretary-Treasurer.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff, to open the nominations for Vice-President of the Port of Iberia District Board of Commissioners for the remainder of 2019.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry G. Rader, to nominate Commissioner Mark Dore’, to serve as Vice-President of the

Port of Iberia District Board of Commissioners for the remainder of 2019.

There being no further nominations for Vice-President, a motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry G. Rader, and unanimously carried, that the nominations for Vice-President be closed, and further that Commissioner Mark Dore', be elected Vice-President of the Port of Iberia District Board of Commissioners for the remainder of 2019 by acclamation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of February, 2019.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Mark Dore' to open the nominations for Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the remainder of 2019.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Larry G. Rader, to nominate Commissioner Danny J. David, Sr., to serve as Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the remainder of 2019.

There being no further nominations for Secretary-Treasurer, a motion was made by Commissioner Mark Dore', seconded by Commissioner Larry G. Rader, and unanimously carried, that the nominations for Secretary-Treasurer be closed, and further that Commissioner Danny J. David, Sr., be elected Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the remainder of 2019 by acclamation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Mark Dore', Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of February, 2019.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Seven (7) Months Ending January 2019.
- (b) Listing of Tenant Lease Billings for 2019.

- (c) Listing of Boat Stall Tenant Lease Billings for 2019.
- (d) Approve Payment of Bills & Checks Issued During Interim Period.
- (e) Computer Summary of Lease Agreement Activity Sheet.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment of bills for February 2019, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Simieon d. Theodile, Mark Dore', Danny J. David, Sr.,
Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 19th day of February, 2019.

IV. Discuss Status of All Points Equipment Company, LLC Wooden Office Building (4,174 sq. ft.):

- (a) Discuss Current Emergency Conditions that Exist.
- (b) Discuss/Consider Engaging an Engineer and/or Architect to Develop a Scope of Work to Bring the Office Building back to Acceptable Operating Conditions/Standards.
- (c) Discuss/Consider Port Participation.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry Rader, to approve Gesser Group, APC Repair Budget Cost Estimate dated February 19, 2019 in the amount of \$178,000.00 and to proceed with the Scope of Repairs that has been presented to the Board; and motion further approves Gesser Group, APC to obtain quotes for the work; and motion further states if the quotes exceed the maximum bid amount then an Emergency would be declared contingent upon legal review.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Simieon d. Theodile, Mark Dore', Danny J. David, Sr.,
Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 19th day of February, 2019.

V. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS
PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Update on Status of West Yard Expansion Project.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile, to approve and authorize the quote presented from L & K Demolition, LLC in the amount of \$14,642.00 for the demolition of Five (5) buildings at the POI West Yard (G, H, J, K, & L); and motion further authorizes the Board President to execute the contract between L & K Demolition, LLC and the Port of Iberia District.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Simieon d. Theodile, Mark Dore', Danny J. David, Sr.,

Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 19th day of February, 2019.

- {2} Update on Office Building A Repairs (Carpentry, Electrical, HVAC, Plumbing).
- {3} Update on Status of Drainage Improvements Project.
- {4} Discuss/Approve GIS Engineering, LLC invoice.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70001836 in the amount of \$11,563.75 to GIS Engineering, LLC for the period January 1, 2019 thru January 31, 2019 which includes January 2019 activities for the General Engineering Services Contract, including Gesser Group activities, Building A (Office Building), Repair quote recommendations and coordination, and preparation of drainage improvement construction plans, in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Simieon d. Theodile, Mark Dore', Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 19th day of February, 2019.

- (b) Report from Port Attorney on:
 - {1} Status/Update on POI West Yard.
 - {2} Status of Negotiations Regarding an Intergovernmental Agreement b/t Iberia Parish Government & the POI District (Office Bldg. A) at the POI West Yard.
- (c) Report from Executive Director on:
 - {1} Status/Update on POI West Yard.

VI. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

- (b) AGMAC Project General Engineering and Consulting Services:
 - {1} Update on Status of AGMAC Project.
 - {2} Discuss/Approve GIS Engineering, LLC Invoice.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment of Invoice Number 70001835 in the amount of \$2,440.00 to GIS Engineering for the period January 1, 2019 thru January 31, 2019 which includes January activities for the General Engineering Services Contract including meetings and preparation of permit updates, in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Elbridge "Smitty" Smith, III, Simieon d. Theodile, Mark Dore', Danny J. David, Sr., Larry G. Rader, Roy A. Pontiff, Shane Walet.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 19th day of February, 2019.

VII. REPORT FROM PORT ATTORNEY ON:

- (a) Update on Henry Bernard Property Located Behind the POI Administrative Office.
 - {1} Legal Opinion regarding Bernard Canal.

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Update on Restructuring Patriot Construction, Inc. Leases with the Port of Iberia District.
- (b) Update on Baldwin Redimix Lease Agreement Regarding Lots 59A, 60, & 61 (2.560 acres).
- (c) Executive Director's Monthly Report.
- (d) Announcements:
 - {1} PAL 36th Annual Conference – April 9 – 10, 2019 Evangeline Downs Hotel.
 - {2} Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2019.
 - {3} Article Submitted by Shane Walet from 1968 Newspaper.

IX. ADJOURNMENT.

On a motion made by Commissioner Mark Dore', and seconded by Commissioner Danny J. David, Sr. the meeting was adjourned at 6:53 p.m.